



Guru Nanak College for Girls

Sri Muktsar Sahib

Internal Quality Assurance Cell (IQAC)

Date: 30 June 2020

PROCEEDINGS OF THE MEETING

A meeting of IQAC at the "Conclusion of the Academic Session 2019-20" was held in the office of honourable Principal on 30 June 2020 at 09:30 Am. Following members were present:

1. Dr. Tejinder Kaur Dhaliwal (Principal Cum Chairperson)
2. Sr. Saroop Singh Nandgarh (Additional Secretary LMC)
3. Dr. Jasjit Kaur (Dean Academic Affairs)
4. Dr. Rana Baljinder Kaur (Vice Principal Cum Bursar)
5. Dr. Neena Mehta (Registrar House Examination)
6. Dr. Bali Bahadur (Coordinator IQAC cum Dean Student's Welfare)
7. Dr. Jagdish Kumar (Member IQAC)
8. Dr. Neeta Kumari (Member IQAC)
9. Mrs. Aarti Sharma (Member IQAC)
10. Dr. Arvita Rani (Member IQAC)
11. Dr. Jagmeet Kaur (Member IQAC)
12. Dr. Prabhjit Kaur (Member IQAC)
13. Sr. Gurbinder Singh Brar (Representative of Local Society)
14. Mr. Babu Ram (Superintendent).
15. Ms. Ramandeep Kaur (Student's Representative)

At the outset coordinator of IQAC, Dr. Bali Bahadur welcomed esteemed Principal cum Chairperson Dr. Tejinder Kaur Dhaliwal and all the members of the committee. The Coordinator apprised about the following activities and achievements of the IQAC for January 01 to June 30, 2020.

I. Submission of AQAR 2018-19

The members were informed that IQAC has successfully submitted its Annual Quality Assurance Report AQAR 2018-19 on 09 February 2020.

II. Meeting With Incharges of Different Cells and Societies

The committee members were informed that to review the progress of various cells and societies in mandate of IQAC different meeting were conducted with them and further suggested various qualitative measures.

III. Student Satisfaction Survey and Feedback

The coordinator informed the committee members that under the guidance of IQAC the SSS & Feedback committee formally introduced online feedback mechanism to collect feedback from various stakeholders.



IV. Data filling for Various Portal

- a. All India Survey on Higher Education AISH portal
- b. Dr. Ambedkar Scholarship Portal
- c. National Scholarship Portal

V. Organization of Seminar and Workshop

The members were informed that IQAC in collaboration with the department of computer sciences organised a workshop on Innovative ICT Techniques in Teaching and Learning.

VI. Participation in Seminar/ Workshop/ Exposure Visits

The members were informed that Dr. Bali Bahadur Coordinator IQAC visited IQACs Guru Nanak Dev. University Amritsar, Lyallpur Khalsa College Jalandhar and Mata Gujri College Fatehgarh Sahib for getting more exposure about the implementation of new guidelines of NAAC.

VII. Ongoing Activities

1. Restructuring of college website and IQAC web page as per the requirements of NAAC.
2. Preparation of comprehensive questionnaire for future use.
3. Preparation of annual budget for next financial year.

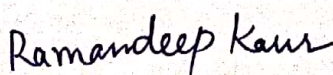
VIII. Recommendations

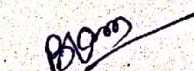
1. The committee gave its recommendations regarding reorganization of different cells/ committees keeping in view the change of the Institution into a Co- Education one in the coming session i.e. 2020-21.
2. It is proposed by the IQAC committee that the reporting time of the Annual Report of the College may be modified from calendar year (January- December) to academic year (July to June) to bring consistency with the Annual Quality Assurance Report of the College.

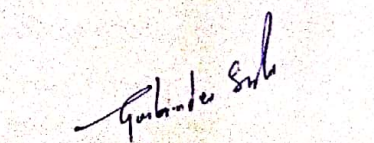
The committee also recommended the appointment of Teacher in Charge for each department to aid in the process of data collection in line with the requirements of IQAC office.

4. It was also decided that the comprehensive questionnaire which is currently being prepared by the IQAC team should be circulated among the members of their feedback before finalizing using it for data collection

The meeting concluded with the vote of thanks.


Ramandeep Kaur
(Student's Representative)


Mr. Babu Ram
(Superintendent)


Sr. Gurbinder Singh Brar
(Representative of Local Society)

Jagmeet

Dr. Jagmeet Kaur
(Member IQAC)

Prabhjit

Dr. Prabhjit Kaur
(Member IQAC)

Aarti

Mr. Aarti Sharma
(Member IQAC)



Anita Rani

Dr. Anita Rani
(Member IQAC)

Neeta

Dr. Neeta Kumari
(Member IQAC)

Neeta

Dr. Neeta Kumari
(Member IQAC)

Neena Mehta

Dr. Neena Mehta
(Registrar House Examination)

Bali Bahadur

Dr. Bali Bahadur
(Coordinator IQAC cum Dean Student's Welfare)

Jasjit

Dr. Jasjit Kaur
(Dean Academic Affairs)

Rana Baljinder Kaur

Dr. Rana Baljinder Kaur
(Vice Principal Cum Bursar)

Suroop Singh Nandgarh

Dr. Suroop Singh Nandgarh
Additional Secretary,
Local Managing Committee (LMC)
Guru Nanak College For Girls
Sri Muktsar Sahib

Tejinder Kaur Dhaliwal

Dr. Tejinder Kaur Dhaliwal
Principal
(Principal Cum Chairperson)
Guru Nanak College For Girls
Sri Muktsar Sahib

End

